

Are you a student looking for an opportunity to build your career over the summer? Are you passionate about making a difference?

The Summer Employment Opportunities program provides you with opportunities to learn, grow, and contribute.



**Learn:** Jump start your career, whether you want to learn business skills, use your French language skills, help out in a lab, or work outdoors. Put the knowledge you've acquired at school into action.



**Grow:** Enhance your skills and expand your network by working on projects, leading initiatives and sharing your ideas. Transfer the skills you learn to your future school and work experiences.



**Contribute:** In addition to advancing your professional and personal skills, you will also give back to your community. Spend your summer working to support the interests of Ontarians!

Information to assist you with the application process, including the Application Guide, is available at [Summer Employment Opportunities](#). Within your application, you will have the opportunity to identify the skills, work preferences and qualifications you have that make you a suitable candidate for this position.

This job posting represents multiple positions at various locations across Ontario Parks which may be located in distant or remote areas in Ontario and which may not be accessible by public transit. Carefully review the Park Locator available at [map](#) and only apply to those locations where you would be able to travel to or reside.

Note: Relocation expenses and/or accommodations are not covered by ministries.

Certain Parks have limited staff accommodations that may be available to student Park Rangers. Parks that may offer limited accommodation are marked above with an asterisk (\*) beside the park name or the complete listing is available at: [Staff Housing](#).



## What can I expect to do in this role?

In a provincial park environment, there are many types of Park Ranger positions:



**Gate Attendant** – Welcomes visitors, issues park permits, and responds to customer inquiries. Gate Attendants welcome everyone into a Provincial Park.



**Interior Ranger** – Maintains remote "back country" areas of the parks reaching remote campsites by boat, portaging or hiking.



**Administrative Assistant** – Assists with clerical work and park administration. This position plays a key role in assisting with finances and scheduling.



**GIS Data Technician** – Uses Geographic Information Systems (GIS) software to conduct data and spatial trend analysis. This position contributes to vital park development and species management projects.



**Trail Maintenance** – Ensures trails are accessible and safe for users by removing brush, up keeping trail surfaces and conducting inspections.



**Discovery Ranger** – Assists in developing and delivering programs to help visitors connect with the natural and cultural resources found within the park. This position supports conservation efforts by monitoring species that are invasive or at risk.



**Maintenance Worker** – Provides crucial services to the park and visitors, employees work to ensure parks are maintained, pristine, and ready for guests.



**Park Planner** – Actively assists in the park planning program, enabling the continued growth of Ontario Parks.



**Park Store Sales Clerk** – Assists in maintaining park stores and gift boutiques. This position involves managing rentals, providing customer service and performing clerical work.



## How do I qualify?

### Mandatory

Applicants must meet **all** eligibility criteria on the first day of employment.



#### 1. Student Status

All summer jobs require a "student" status. A student is defined as someone enrolled in a secondary, or post-secondary institution (currently or for the fall semester) or has graduated within the past six months. If you graduated in January, you could apply for and start a summer student position in the Ontario Public Service up until June of that year.



#### 2. Age

You must be a minimum of 15 years of age. Due to program eligibility requirements, certain opportunities require students to be up to 24 years of age (or up to 29 years of age for a person with a disability). Certain positions require you to be a minimum of 18 years of age. Age parameters will be provided on the job advertisements and you must meet all age requirements by May 1st.



#### 3. Residency

You must be a resident of Ontario during the term of employment.



#### 4. Work status - ability to work in Canada

You must be legally entitled to work in Canada. You are also required to have a valid Social Insurance Number (SIN) upon being hired.

### Communication and Customer Service Skills

- You apply your verbal and written communication skills to communicate information related to programs, prepare a variety of documents, and respond to public and/or internal inquiries by phone, email, and in-person.
- You apply your initiative and interpersonal skills to work collaboratively within a team environment.
- You plan, organize and prioritize your work to meet competing deadlines.



## Technical Skills

- You apply basic safe operating practices when working with machinery and equipment.
- You have the ability to conduct maintenance of grounds, buildings, and equipment and use machinery, equipment and tools (e.g. lawn mowers, weed trimmers).
- You apply your knowledge of basic mathematical skills to perform cash handling duties.
- You apply your experience using Microsoft Office applications, such as Word (word processing) and Excel (spreadsheets), as well as databases, email and the internet to conduct research and prepare a variety of documents.
- You apply your experience with Geographic Information Systems (GIS) such as ESRI ArcGIS suite to conduct data and trend analysis, including spatial trend analysis, to prepare simple maps, and to track, compile and evaluate information.

## Organizational Skills

- You follow instructions and seek clarification, as required.
- You pay close attention to detail and record information accurately.

## Additional Requirements

- Certain positions require a valid Ontario G2 (or higher) driver's license.
- Certain positions require that you have, or are willing to acquire, a Pleasure Craft Operators Card as a condition of employment.
- Certain positions require certification in standard First-aid and CPR.
- Ability to work shifts, weekends with irregular schedule up to 36.25 hours per week.
- Ability to work in an outdoor environment with some physical activity involved, including lifting and carrying weighted items in accordance with the Employment Standards Act and Workplace Health and Safety regulations.
- Training on the Workplace Hazardous Materials Information System (WHMIS).
- Ability and comfort operating small machinery, equipment and using lawn care tools.

